

SPECIAL **ACTA** OFFER *for* AD75 REDUCED RATE AUTHORIZATION PROGRAM 2018 FLYING ON AIR CANADA FLIGHTS ONLY

PARTICIPATING CARRIERS

- In **Economy** Class, AD75 promotion codes entitle qualified agency personnel to a 75/50% reduction on applicable fares when traveling on Air Canada, Air Canada Express™ and Air Canada rouge™.
- In **Premium Economy** Class, AD75 promotion codes entitle qualified agency personnel to a 75/50% reduction on applicable fares when traveling on Air Canada.
- In **Business Class**, AD 75/50 promotion codes entitle qualified agency personnel to a 75/50% reduction on applicable fares when traveling on Air Canada, Air Canada Express™ and Air Canada rouge™ (Premium rouge cabin).

ELIGIBILITY *and* VALIDITY

AD75/50 ACTA special offer is extended to valid **ACTA** travel agent membership card holders only.

- 2018 AD75/50 promotion codes are valid until **January 31, 2019** (travel must be completed by that date). **Please note travel on Air Canada using an AD75/AD50 must be booked and ticketed through www.aircanada.com/agents.**
- The AD75/50 program is extended to travel agencies who have held IATA accreditation for at least 12 consecutive months. Its personnel must be employed by the agency, without interruption, for 12 months before the travel date.
- Qualified personnel must be employed by an IATA or TIDS travel agency, without interruption, for 12 months before the travel date, or for at least 3 months with a current agency, provided they were previously employed with another approved agency, and the employment interruption did not exceed 60 days.
- A fifty percent reduction (AD50) is also extended to the spouse of the qualified agency personnel, provided that the agency personnel and the spouse are booked on the same flights, on 2 separate PNRs, in Economy, Premium Economy or Business Class . A spouse is defined as legally married or common-law partner of the same or opposite sex.

* TM Air Canada Express is a trademark of Air Canada. The airlines operating Air Canada Express flights on behalf of Air Canada are: Jazz Aviation LP, Sky Regional Airlines Inc., Air Georgian Ltd. and Exploits Valley Services (EVAS).

- Upon check-in or at the gate, travel agents must present a valid ACTA travel agent membership card for domestic Canada travel and a valid IATA travel ID card for transborder and international travel. Please consult IATA resolution 880 in the IATA travel agents's manual for all terms and conditions for reduced fares for accredited travel agencies.
- To submit a request for your two (2) AD75 promotion codes for 2018, please fill in the *AD75 ACTA Request Form* and email it to ACTA at **ad75@acta.ca**. Please allow 7 business days for processing.

RESERVATIONS *and* TICKETING



**** Please note travel on Air Canada using an AD75/AD50 must be booked and ticketed through www.aircanada.com/agents, using your 8 digit Promotion Code **.**

(Note that one AD75 promotion code is required for you and a separate AD50 promotion code is required for your spouse).

Economy Class

Reservations will be booked in M class, but the discount will be applied using:

- Y or B fares within Canada, US and international destinations

Premium Economy Class

AD75 travel within 14 days of departure date (one-way or return trip).

- The reservation will be booked in E class, and discount will be applied using the O fare.

Business Class

AD75 travel within 7 days of departure date (one-way or return trip).

- The reservation will be booked in Z class, and discount will be applied using the J fare.

AD50 travel within 21 days of departure date (one-way or return trip).

- The reservation will be booked in Z class, and discount will be applied using the J fare.

The Air Canada rules will be applied with regards to fare eligibility.



**** Applicable to IATA agencies only, not applicable to TIDS agencies ****

**** Please note travel on Lufthansa, Austrian and Swiss using an AD75/AD50 must be booked and ticketed in your CRS. For ticketing instructions, please refer to the “2018 AD75 program LH, OS and LX flights only” document on the Agent Reference tab of aircanada.com/agents **.**

If your itinerary includes travel on Air Canada and Lufthansa, Austrian or Swiss, note that two (2) promotion codes will be required. (the Air Canada flights have to be booked at aircanada.com/agents and Lufthansa, Austrian or Swiss flights have to be booked in your CRS).

Not permitted with AD75/50

- Commission, Cash Rewards
- Denied boarding compensation
- Frequent Flyer miles accumulation
- Name changes
- PTAs
- Multiple trips (or side trips) on one ticket
- Codeshare and charter flight
- VATs
- Protection/rerouting on other carriers
- Travel in business class with infants
- Use of eUpgrade credits
- Combination with any fares or other promotion
- Not currently available on Air Canada’s Premium Economy product

BLACKOUT PERIODS

Subject to change without notice

Travel during blackout periods is not permitted.

BLACKOUTS FOR NORTH AMERICA (including Hawaii)
28 March 2018 to 3 April 2018
28 July 2018 to 12 August 2018
17 December 2018 to 8 January 2019

BLACKOUTS FOR INTERNATIONAL

12 July 2018 to 3 September 2018
17 December 2018 to 8 January 2019

BLACKOUTS FOR CARIBBEAN DESTINATIONS

24 February 2018 to 3 April 2018
17 December 2018 to 8 January 2019

ADDITIONAL BLACKOUTS / SPECIFIC DESTINATIONS

To /from China, Hong Kong, Korea: 14 February 2018 to 21 February 2018
To Delhi/Mumbai: 15 October 2018 to 21 October 2018
From Delhi/Mumbai: 22 October 2018 to 29 October 2018
To Korea: 3 February 2018 to 9 March 2018
From Korea: 9 February 2018 to 19 March 2018
To/from Panama (PTY): 15 January 2019 to 3 February 2019
To /from China, Hong Kong, Korea/Taiwan: 30 January 2019 to 13 February 2019

INTERLINE TRANSPORTATION

Interline Transportation carriers are not permitted with the Air Canada AD75/50 program

MISCELLANEOUS

Irregular operations and schedule changes:

Protection/rerouting on other carriers not permitted.

Check-in:

Please allow sufficient time for check-in and be prepared to check all baggage that does not meet the airline's carry-on baggage rules. Verify baggage policy at <http://www.aircanada.com/baggage>.

Maple Leaf Lounge access:

Permitted using a confirmed AD75/50 ticket in Business Class for same day travel.

When traveling to or via the U.S.:

Air Canada is required under the U. S. Transportation Security Administration's (TSA) [Secure Flight Program](#), to collect at least 72 hours prior to departure, the following information:

- Full name as it appears on the travel document;
- Date of birth;
- Gender;
- Redress Number – a [unique number](#) obtained from the U.S. Department of Homeland Security for passengers that share the same name as someone on the U.S. watch list (if applicable).

This information must be provided at aircanada.com/agents. For reservations made **within 72 hours of departure**, the information must be provided at time of booking.

Please ensure that sufficient time has been provided for U.S. Customs and Immigration formalities when pre-clearance is offered in Canada

When traveling to international destinations:

You must obtain health visas and proof of citizenship. In the event that you are denied entry into the country resulting in a cost to Air Canada, the airline shall retain the right to seek redress for any and all costs it incurred. Such occurrence is likely to result in the withdrawal, cancellation or suspension of reduced rate travel privileges of the travel agency by which you are employed.