



## Alberta Insurance Council



2019 March 20

File: 19.01

Heather Craig- Peddie  
Advocacy and Member Relations  
Association of Canadian Travel Agencies  
(hcraig-peddie@acta.ca)

### **Re: Travel Agencies and the Renewal of their Insurance Agents' Licenses**

All Travel Agencies that are licensed to sell travel insurance are required to renew their insurance agents' certificates of authority annually and no later than June 30, 2019.

The Alberta Insurance Council ("Council") is communicating with all license holders about the upcoming renewal, which commences on May 1<sup>st</sup>, and we are seeking your assistance in this matter.

We are asking if you could send out the following communication on behalf of the Council to all travel agencies by email and/or post the message in your next newsletter.

Your assistance in this matter will help the Council in making the upcoming renewal process as smooth as possible for your members and to ensure that they will be able to continue to sell insurance products without interruption.

If you have any questions about the communication, please feel free to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read 'Sylvia Boyetchko'.

Sylvia Boyetchko  
Director of Licensing