

Procedures & Dates

BC Travel Insurance Exam

The Assessment Centre at Thompson Rivers University may provide a proctored venue for travel industry personnel writing the BC Travel Insurance exam.

Location and Contact Information:

Thompson Rivers University
Assessment Centre
Old Main Building, Room OM1762
900 McGill Road, Kamloops, BC V2C 5N3
Tel (250) 828-5470 Fax (250) 371-5690
Email: assess@tru.ca

Registration and Exam Dates and Times:

- Exam dates and times vary; to arrange for a testing session, please contact the TRU Assessment Centre at assess@tru.ca or call (250) 828-5470. In your email, please include your name and phone number. Once a test date has been confirmed with the TRU Assessment Centre, candidates must complete their online registration form with the Canadian Institute of Travel Counsellors at: <https://secure.chargegateway.com/citc/train-offcampus-form-e.asp>

Proctor Fee:

- \$40 per person (non-refundable) – payable to TRU by Cash, cheque, Visa, MasterCard or Debit.
- Payment must be made prior to writing the exam on the testing day.

Important Notice:

- Candidates should arrive at least 15 minutes prior to the exam.
- Candidates are required to present government-issued photo ID (e.g., valid driver's license or passport) upon arrival.
- Exams sessions may be rescheduled with advance notice - minimum of 7 business days. To do so, candidates must contact both the Assessment Centre to arrange for an alternate day and time, and CITC for approval of such a change.
- TRU Assessment Centre reserves the right to change or cancel examination dates if necessary.